



Central Alberta PREGNANCY CARE CENTRE

WE'RE HIRING!

The Central Alberta PREGNANCY CARE CENTRE is seeking a **Finance Manager** for our **Red Deer Office** location.

Hours of work: Part time (12-16 hours per week)

Remuneration: \$35-40/hr

QUALIFICATIONS

- Certificate/Diploma in Accounting/Bookkeeping
- Payroll Certification and/or experience
- Minimum of five years experience in accounting and/or bookkeeping roles
- Adheres and knowledgeable in GAAP, CRA and financial legislation
- Professional attitude with leadership skills and the ability to support multiple staff
- Ability to multi-task and manage competing deadlines
- Familiarity with the unique environments and challenges of a not-for-profit organization

INTERESTED?

For more information on this opportunity and to view a full Position Profile visit:

www.pregnancycare.ca

Resume and cover letter may be forwarded to director@pregnancycare.ca or mailed to 5116 47 Street, Red Deer, Alberta T4N 1R9

Only those qualifying for an interview will be contacted.

The Central Alberta PREGNANCY CARE CENTRE is a registered charity dedicated to upholding the sanctity of all human life. Staff and volunteers adhere to core documents, including a Statement of Faith.

The CAPCC serves women and their families regardless of their circumstances, age, gender, culture, religion, race, income, or education level.

Posting will remain open until a suitable candidate is found.